



NEW RIVER COLLEGE

Charging and Remissions Policy

March 2026

The procedure was adopted by the governing body of New River College on

Charging and Remission Policy

Introduction

At New River College we believe that all our pupils should have an equal opportunity to benefit from school activities, both on and off site, within and outside the curriculum, regardless of their family's financial means.

This policy sets out our school approach to charging parents for any services (charging and remission). We publish this policy to make sure that where we may set charges, we do so in a fair and transparent way, so that all children are able to access all the provision on offer.

Admission to New River College

No charge will be made for admission.

School meals

Primary:

All children who are attending a community primary school in Islington (including New River College) are entitled to free school meals. For more information go to [Free school meals and uniform grant | Islington Council](#).

Secondary:

All children who are attending NRC Secondary and Medical will receive free school meals. But all parents eligible for free school meals must apply for these.

Free school meals are available to eligible secondary school pupils. A child may be eligible for free school meals if parents get any of the following benefits:

- Income Support
- Income-based Jobseeker's Allowance
- Income-based Employment and Support Allowance
- Child Tax Credit if your taxable income is less than £16,190 and you don't receive Working Tax Credit
- the guaranteed element of State Pension Credit
- support under Section VI of the Immigration and Asylum Act 1999
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit

Children who get paid any of these benefits directly, and not through a parent or guardian, can also get free school meals.

For more information go to [Free school meals and uniform grant | Islington Council](#).

Exams

No charge will be made for entering pupils for public examinations set out in regulations.

Activities during school hours

No charge will be made for activities provided during school hours. No charge will be made for transport during school hours e.g. to swimming.

Activities outside school hours

We may charge for some activities that take place outside school hours. The Headteacher will decide which activities we make a charge for. The levels of charge will be set annually on the recommendation of the Headteacher and the finance committee.

Where we make a charge, the total collected will not exceed the cost of providing the activity and no parent will be asked to subsidise the cost to other pupils by paying more than an amount equal to the total cost of the activity divided by the number of pupils participating.

Costs we can legally recover are as follows:

- a) teaching staff engaged under contracts for services purely to provide an optional extra, this includes supply teachers engaged specifically to provide the optional extra
- b) non-teaching staff
- c) any materials, books, instruments or equipment provided in connection with the optional extra
- d) transport to an activity outside school hours
- e) activities that take place partly during school hours either on or off site (non-residential). If the majority of the time spent on a non-residential activity is outside school hours, we must treat the activity as if it happens fully outside school hours.

Residential trips

We will charge pupils the full cost of board and lodging on residential trips whether it is classified as taking place within or outside school hours EXCEPT where pupils are legally entitled to remission (see Remissions Policy below). In such cases no charge will be made for board and lodging.

Damage to property and breakages

We may seek to recover some or all of the costs incurred due to wilful damage or breakage of property belonging to a third party where the school has been charged. This will be determined by the executive headteacher with advice from those involved.

Remissions policy

We may remit, in full or part, charges for certain activities and pupils, as determined by the executive headteacher with the governing body. The circumstances in which remissions are applied will be reviewed regularly. For example, pupils on Free School Meals may be entitled to remission.

Voluntary contributions

We may in certain circumstances invite parents to make a voluntary contribution towards activities that are exempt from charging.

Where we do ask for voluntary contributions, we will make it clear that children of

parents who choose not to contribute will not be treated differently from those who do. No pupil will be excluded from the activity if their parents do not contribute. If an activity cannot go ahead without sufficient voluntary contributions, this will be explained to parents when the contribution is requested. If the activity has to be cancelled due to insufficient funds, all monies received will be returned to parents.